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Job 1 of 1

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Bulletin Number	12615BR
Type of Recruitment	Departmental Promotional Opportunity
Department	Mental Health
Position Title	REGISTERED NURSE III, SHERIFF
Exam Number	25141B
Filing Type	Standard
Filing Start Date	11/08/2012
Filing End Date	11/26/2012
Filing End Time	5:00 pm PST
Salary Type	Monthly
Salary Minimum	5782.42
Salary Maximum	8423.89
Position/Program Information	This proficient-level expert class provides professional nursing care and services to inmate patients in a Sheriff's custody facility.
Essential Job Functions	<p>Reports to higher-level nurses or providers.</p> <p>Applies recognized nursing principles and practices in providing professional nursing care and/or services under minimal supervision in a variety of settings.</p> <p>Performs duties in accordance with specific instructions, departmental policies and procedures, and established general written standards of nursing care.</p> <p>Assesses, plans, implements, and evaluates care as part of an interdisciplinary team.</p> <p>Integrates theoretical knowledge with clinical experience utilizing a systems approach in the delivery of patient care and/or services.</p> <p>Recognizes a wide range of subtle cues, extracts information from cues, and demonstrates clinical forethought to anticipate likely clinical events and intervenes decisively.</p> <p>Serves as a professional role model, provide direction, and acts as an effective resource person for others, which includes coaching, precepting***, mentoring****, and leading other nursing and non-nursing staff.</p> <p>Demonstrates the application of expert assessment skills; independent judgment and action; and adherence to patient privacy, confidentiality, and security guidelines.</p> <p>Responsible for incorporating evidence-based practice, including current research and literature; best practice; consensus statements; community standards and recommendations from professional organizations into care delivery.</p>
Requirements	SELECTION REQUIREMENTS: Six years of full-time paid licensed

	<p>registered nursing experience. Three years of full-time paid licensed registered nursing experience must be at the level of the County classification of Registered Nurse II* or Registered Nurse II, Sheriff** in the service of the County of Los Angeles.</p>
Physical Class	<p>Physical Class III – Moderate: Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds.</p>
License(s) Required	<p>LICENSE REQUIREMENT****: Possession of a current, valid, active, and permanent Registered Nurse license issued by the State of California Board of Registered Nursing.</p>
Certificate(s) Required	<p>A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.</p> <p>CERTIFICATE REQUIREMENT****: Possession of a current Cardiopulmonary Resuscitation (CPR) certification in accordance with the American Heart Association's Basic Life Support (BLS) for Healthcare Providers (CPR & AED) Program.</p>
Special Requirement Information	<p>*A Registered Nurse II provides professional nursing care and services to patients in a variety of settings.</p> <p>**A Registered Nurse II, Sheriff provides professional nursing care and services to inmate patients in a Sheriff's custody facility.</p> <p>**** Please be sure to provide in the license and certificate information of the online application the title of the required license and certificate, number, date issued, date of expiration and name of issuing agency as specified in the requirements. Submit copies of the required license and certificate by uploading as an attachment during application submission or send by fax to (213) 637-5892 by the last day of filing. Failure to provide a copy of the required evidence of licensure or certificate will be rejected.</p> <p>Verification of Experience: Experience gained in a position performing similar kinds of work which provides the knowledge, skills, and abilities required for the higher level position will be accepted. Experience claimed will be verified and evaluated to determine if the type, level or length of experience is qualifying. Applicants must supply sufficient information for this evaluation to be made. Applicants claiming such experience in County service must present, at time of filing, written proof of this experience in a Verification of Experience Letter (VOEL) approved by their Departmental Human Resources Manager or authorized representative. Credit will only be given for out-of-class experience to meet the selection requirements only.</p> <p>Withhold Information: Permanent employees who have completed their initial probationary period and hold a qualifying payroll title may file for this examination if they are within six months of meeting the experience requirements by the last day of filing.</p>
Examination Content	<p>This examination will consist of an evaluation of experience based on application information weighted 50% and an Appraisal of Promotability weighted 50%. The Appraisal of Promotability will evaluate Job Preparation/Professional Nursing Practice, Interpersonal Skills and Verbal/Written Communication and Comprehension, Analytical and Decision-Making Ability, Work Skills, Adaptability, Dependability, and Ethics, and Leadership.</p> <p>CANDIDATES MUST ACHIEVE A PASSING SCORE OF 70% OR HIGHER ON EACH WEIGHTED PART OF THE EXAMINATION IN ORDER TO BE PLACED ON THE ELIGIBLE LIST.</p>
Special Information	<p>Appointees may be required to work any shift, including evenings, nights, holidays, or weekends.</p>

*****Preceptor/Precepting:** A nurse preceptor is an expert or specialist who gives practical experience and training to a new graduate, a new hire, a re-entry, or a nurse that is transitioning into a new area.

******Mentor:** A mentor is a trusted friend, counselor or teacher, usually a more experienced person, who provides expertise to less experienced individuals to help them advance their careers, enhance their education, and build networks.

**Vacancy
Information**

The resulting eligible list will be used to fill vacancies within the Department of Mental Health.

**Eligibility
Information**

The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.

Available Shift

Any

**Job Opportunity
Information**

Restricted to permanent employees of the Department of Mental Health who have successfully completed their initial probationary period.

**Application and
Filing
Information**

**ON-LINE FILING ONLY.
APPLICATIONS WILL NOT BE ACCEPTED BY MAIL, EMAIL, FAX OR
IN PERSON.**

INSTRUCTIONS FOR FILING:

Applicants are required to complete and submit a standard online Los Angeles County Employment Application in order to be considered for this examination. Paper applications, resumes, and/or any unsolicited material will not be accepted in lieu of online applications.

Applicants must submit their completed application by 5:00 pm, Pacific Standard Time(PST), on the last day of filing.

TO APPLY, click on the link above or below this bulletin which say, **Apply to Job** . Documents such as VOEL, license, and certificate must be uploaded as attachments during application submission -or- sent by fax to (213) 637-5892 within five (5) business days of filing online or by the last day of filing, **whichever comes first** . Please include your Name, Exam Number and the Exam Title on the faxed documents.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Your online application must show complete information including license and certificate information. License and certificate information must include title of license/certificate, number, issuing agency, original date of issue, and expiration date. Work experience must include employer name and address, job title, complete dates of experience(mm/dd/yy), total number of hours worked per week - not a range of hours (full or part-time), complete and detailed description of your job duties, and supervisor name and contact information. Resumes or any unsolicited materials will not be accepted in lieu of completing the online Los Angeles County Employment application. Applications may be rejected at any stage during the selection process.

All information supplied by applicants is subject to verification .

**County of Los
Angeles
Information**

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)**OR**

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name	Gloria Lucio
Department Contact Phone	(213)738-2855 or (213)738-2823
Department Contact Email	Blucio@dmh.lacounty.gov
ADA Coordinator Phone	(213)738-2823
California Relay Services Phone	(800) 735-2955
Job Field	Nursing
Job Type	Professional

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